

# TRAVEL APPROVAL FORM

Department: Road and Bridge PCT 2

Event Name: 2026 North & East CJCA Conference

Location: Montgomery, TX

Event Dates: July 20-23, 2026

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Kenny Howell                      Registration

Hotel Confirmation #              10649SG014170

\_\_\_\_\_                      CC: 03/23/2026

**Court Decision:**  
This section to be completed by County Judge's Office



3-23-2026

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

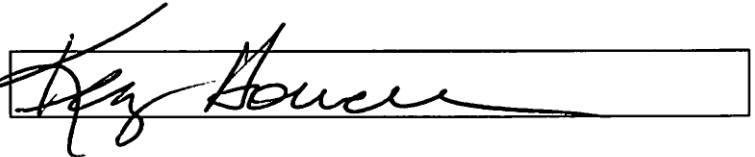
**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



**From:** do-not-reply@county.org  
**Sent:** Wednesday, March 11, 2026 11:04 AM  
**To:** Precinct #2  
**Subject:** Confirmation

**CAUTION:** This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

Dear Hon. Kenny Howell,

Thank you for your recent online submission. Here are confirmation details for your records.

**If you have registered for the 2026 131st Annual CDCAT Education Conference, click [here](#) for the hotel room block details.**

**Order Number:** 285955

**Order Date:** Mar 11, 2026 9:13 AM

**Bill To:** Hon. Kenny R. Howell

**Order Total:** 275.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number 26-0527.

Item	Price	Qty	Total
2026 North & East CJCA Conference - Hon. Kenny R. Howell <i>When:</i> Jul 20, 2026 9:00 AM - Jul 23, 2026 12:00 PM <i>Where:</i> Margaritaville Lake Resort Lake Conroe 600 Margaritaville Park Way Montgomery, TX 77356 United States	275.00	1	275.00

*Registration option:* Jul 20, 2026 9:00 AM - County Commissioner  
Registration

*Program Items:*

- Jul 21, 2026 6:00 PM: Host Court Night
- Jul 20, 2026 3:00 PM: President's Welcome Reception With Exhibitors
- Jul 20, 2026 2:00 PM: Ice Cream Social With the Exhibitors
- Jul 21, 2026 10:00 AM: Spouse Event
- Jul 22, 2026 11:30 AM: Installation Luncheon

<b>Item Total</b>	275.00
<b>Item Grand Total</b>	275.00
<b>Transaction Grand Total</b>	275.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties

This email was sent to **pct2@johnsoncountytexas.org**.



**TEXAS**  
**ASSOCIATION of COUNTIES**

# North and East Texas County Judges and Commissioners Association

- 📅 July 20, 2026 - July 23, 2026 multi-day
  - 🕒 08:00 AM - 05:00 PM
  - 📍 Margaritaville Lake Resort Lake Conroe  
600 Margaritaville Pkwy  
Montgomery, TX 77356
  - 📞 Contact: Michele Ewerz or Adrianna Ball at (800) 456-5974
- [Contact Us](#)

Registration

OVERVIEWHOTELAGFNDA CONTINUING EDUCATION CANCELLATION

## Monday, July 20

- ▼ **9 a.m. - 5 p.m.: Registration and Information Desk Open** ⌵  
**Location:** Registration
- ▼ **9:30 - 10:20 a.m.: Overview of Tax Abatement Agreements** ⌵  
**Speakers:** Eric Magee, General Counsel, County Judges and Commissioners Association of Texas  
Jay Mayden, County Relations Officer, Texas Association of Counties  
**Location:** Coastal Ballroom
- ▼ **10:20 - 11:10 a.m.: Renewable Energy Projects and Data Centers** ⌵  
**Speaker:** Jay Mayden, County Relations Officer, Texas Association of Counties  
**Location:** Coastal Ballroom
- ▼ **11:10 a.m. - 12:20 p.m.: Provided Lunch for Early Bird Session** ⌵  
**Location:** Del Lago Ballroom

∨ **12:20 - 1:10 p.m.: Chapter 312 and Establishing a Tax Increment Reinvestment Zone**



Speaker: Eric Magee, General Counsel, County Judges and Commissioners Association of Texas

Location: Coastal Ballroom

∨ **1:10 - 2 p.m.: Lessons Learned and Q&A**



Speaker: Jay Mayden, County Relations Officer, Texas Association of Counties

Location: Coastal Ballroom

∨ **2 - 3 p.m.: Ice Cream Social With Exhibitors**



Location: Compass Ballroom/Grand Hall

∨ **3 - 4:30 p.m.: Reception with Exhibitors**



Location: Compass Ballroom/Grand Hall

∨ **3 p.m.: Committee Meetings**



Resolutions Committee Meeting, Nominations Committee Meeting, Site Selection Committee Meeting, and Scholarship Committee Meeting

Location: Resolutions Cmte: Latitude Nominations Cmte: Longitude Site Selection Cmte: Catamaran Scholarship Cmte: Anchor



Roxann Rudzavice

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**From:** margaritavilleresortlakeconroe@synxis.com  
**Sent:** Wednesday, March 11, 2026 11:11 AM  
**To:** Precinct #2  
**Subject:** Your Reservation at Margaritaville Lake Resort Lake Conroe | Houston is Confirmed

CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

**MARGARITAVILLE**  
*Lake Resort*  
LAKE CONROE • HOUSTON

[CONTACT US](#)



*See You Soon*

YOUR STAY IS CONFIRMED

Dear Kenny,

Your upcoming stay in paradise is confirmed! Start looking forward to relaxation, escapism, and fun as you prepare to transition to our Margaritaville state of mind come Monday, July 20, 2026. Until then, we'll be here if you have questions or need anything at all prior to your stay.

Please find our phone number and details about your stay below.

Fins Up!

Your friends at Margaritaville Lake Resort Lake Conroe | Houston

**START PLANNING**



# *Start Planning Your Trip*



**EAT & DRINK**



**GUEST AMENITIES**

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Paradise is complete with delicious food and drinks! Get in an island state of mind with our tropical-inspired options.

[LEARN MORE >](#)

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Whether you prefer a relaxing spa day, adventure at Jolly Mon Water Park, or a little competition on the golf course, we have a range of amenities to help build your ideal itinerary.

[LEARN MORE >](#)



## Stay Details

**CONFIRMATION #:** 10649SG014170

**ARRIVAL DATE:** Monday, July 20, 2026

**DEPARTURE DATE:** Wednesday, July 22, 2026

**# OF ADULTS:** 1

**# OF CHILDREN:** 0

**TYPE OF ROOM:** Lake View King Balcony Suite

**RATE NAME:** North and East Texas County Judges and Commissioners Associa

**STAY ENHANCEMENTS (IF APPLICABLE):**

**TOTAL AMOUNT DUE:**

USD 359.34

## *Additional Info & Policies*

**CANCELLATION POLICY:**

A minimum of 7 Days from arrival cancellation notice required to avoid one night room plus tax charges.

**Check-In Time: 16:00 (4:00 PM) | Check-Out Time: 11:00 (11:00 AM)**

\*Early check-in is based on availability on the day of arrival.

**EARLY DEPARTURE:**

In the event a guest checks out earlier than the confirmed check-out date (as written in the resort confirmation email at the time of check-in), the resort has the right to charge an early departure fee equal to one night stay. To avoid an early departure fee, guest must advise the resort 24 hours at or before check-in of any changes in planned length of stay.

**RESORT FEE:**

Your total resort fee inclusive of tax will be USD 0.00. This entitles you to: high speed WI-FI in your guest suite and public spaces, self-parking, complimentary intra-resort transportation, access to our self-service business center (The Coconut Telegraph), in-room coffee and tea service, two complimentary bottles of water in your suite, unlimited local telephone calls, live entertainment (on select days only), pool towel service, golf bag handling and storage, and unlimited access to Jolly Mon Water Park, Fins Up Fitness Center, our golf practice facilities, Parrot Island Mini Golf, our private beach, Fin City Arcade (charges apply for games), and our tennis, pickleball and multi-sport courts.